

**Alpha Iota State-Michigan
of
The Delta Kappa Gamma Society International**

DELTA KAPPA GAMMA SOCIETY
INTERNATIONAL

Dear Chapter President,

As chapter Visitations Chairman, I look forward to working with you as together we make arrangements for a state officer to visit and spend some time with your chapter members.

Each chapter is eligible for an official visit from a state officer or state committee chairman once during the 2013-2015 biennium. The officer or chairman may travel with another state member.

When requesting an official visitation from a state representative, Alpha Iota State Bylaws stipulates that the state will cover transportation and lodging expenses (if needed) for one official visit to your chapter during the biennium. If you request more than one visitation during the biennium, your chapter is then responsible for the expenses (transportation and lodging) for that officer. (State Bylaws and Standing Rules, Finances, E2 and E3). If you have a specific date in mind, such as a special function or anniversary, please send in your request early.

Your 2013-2015 officers are:

President: Liz VanWestenburg
First vice-president: Nancy Everett
Second vice-president: Bernice Haglund
Recording Secretary: Gloria Richards
Corresponding Secretary: Ranae Beyerlein

To request an official state visitation, please complete and submit the attached form to:

Chapter Visitations Chairman
Sandy Downs
Gamma Gamma Chapter
47755 Visitas Circle N
Canton, MI 48188

Phone: 734-340-4229

Email: sandradowns412@gmail.com

All arrangements for official visits are made directly with me. If you have questions concerning official visits, please call me. I appreciate your commitment to the Society and to the state organization and look forward to working with you.

Sincerely,

Sandy Downs

Sandy Downs

QuickTime™ and a
decompressor
are needed to view this picture.

Alpha Iota State-Michigan
of
The Delta Kappa Gamma Society International
Request for Official State Visit 2013-2015 Biennium

Today's Date: _____ Chapter: _____

From (name): _____ Title: _____

Requesting visit from: (Name the State officer or chairman you would like to have visit your chapter.)

1st Choice: _____

2nd Choice: _____

Chapter Contact Person: _____

Address: _____
Street/ PO Box/ Apt. # City State Zip

Phone: _____ Email: _____
Please include only if email is checked regularly.

Month/ Date and Time of meeting:

1st Choice: _____

2nd Choice: _____

Location of meeting: _____
Please be specific, with a street address and city or provide details on the reverse side.

Nature of the meeting: _____

Role of the State Visitor: _____

Attire: (formal, professional, casual, etc.) _____

On the reverse side, please include some background information about your chapter.
Your prompt return of this form is appreciated. Please send TWO copies of this completed form to:

Sandy Downs, Chapter Visitation Chairman
47755 Vistas Circle N
Canton, MI 48188

Phone: 734-340-4229

Email: sandradowns412@gmail.com

**Please make ALL arrangements for an official state visit directly with the
Chapter Visitations Chairman listed above.**